

Residential Tenancy Application Form

Please fully complete each page of this form for your application to be processed.

Rental Property

Address of Property: _____

Tenancy Requirements

Length of Tenancy _____ months Rent \$ _____ per week Commencement Date _____ / _____ / _____

Applicant Details

APPLICANT 1

Mr Mrs Miss Ms Other Dr

Surname: _____

Given Name: _____

Date of Birth: _____ / _____ / _____

Current Address: _____

Home Ph: _____ Work Ph: _____

Mobile Ph: _____

Email: _____

Drivers Licence No: _____ State of Issue: _____

Passport No: _____ Country: _____

Pension no: _____ Type: _____

APPLICANT 2

Mr Mrs Miss Ms Other Dr

Surname: _____

Given Name: _____

Date of Birth: _____ / _____ / _____

Current Address: _____

Home Ph: _____ Work Ph: _____

Mobile Ph: _____

Email: _____

Drivers Licence No: _____ State of Issue: _____

Passport No: _____ Country: _____

Pension no: _____ Type: _____

Occupancy Details

Names and ages of those permanently residing at the property:

1 _____ 2 _____
 3 _____ 4 _____

UTILITY CONNECTIONS- This is a FREE service that connects all your utilities



Direct Connect can help arrange for the connection or provision of the following utilities and other services:

- Electricity Gas Phone Internet Pay TV
 Insurance Removalist Truck or van hire Cleaners

MAKES MOVING EASY

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.

We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

- Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
- Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
- Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
- Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
- Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
- Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Applicant #1 Signature _____ Date / / _____ Applicant #2 Signature _____ Date / / _____

Occupancy Details (cont'd)

Details of any pets (please include Breed, Age & Council Registration No):

1. _____
2. _____

Current & Previous Employment

APPLICANT 1

Current Employer: _____
Contact Name: _____
Contact Ph: _____
Your Occupation: _____
Length of Employment: _____
Nett Income: _____ per week: _____
Previous Employer: _____
Contact Ph: _____
Length of Employment: _____

APPLICANT 2

Current Employer: _____
Contact Name: _____
Contact Ph: _____
Your Occupation: _____
Length of Employment: _____
Nett Income: _____ per week: _____
Previous Employer: _____
Contact Ph: _____
Length of Employment: _____

Current & Previous Rental Details

Current Landlord/Agent: _____
Current Address: _____
Contact Ph: _____
Current Rent \$ _____ per week: _____
Duration at this address? _____
Previous Landlord/Agent: _____
Previous Address: _____
Contact Ph: _____
Rent \$ _____ per week: _____
Duration at this address? _____

Current Landlord/Agent: _____
Current Address: _____
Contact Ph: _____
Current Rent \$ _____ per week: _____
Duration at this address? _____
Previous Landlord/Agent: _____
Previous Address: _____
Contact Ph: _____
Rent \$ _____ per week: _____
Duration at this address? _____

Personal & Business references (not relatives)

Name: _____
Work Phone: _____
Occupation: _____
Name: _____
Work Phone: _____
Occupation: _____

Name: _____
Work Phone: _____
Occupation: _____
Name: _____
Work Phone: _____
Occupation: _____

Emergency Contact Details

Name: _____
Phone: _____
Relationship to you: _____
Address: _____

Name: _____
Phone: _____
Relationship to you: _____
Address: _____

Payment Details

How will you pay your bond? Own funds Borrowed Funds SA Housing Trust
How will you pay your initial rent Own funds Borrowed Funds SA Housing Trust

Personal Cheques will not be accepted for the bond unless they have time to clear (5 full working days)

100 Point Check

This application will not be processed until 100 points have been achieved by the applicant.

PLEASE ENSURE YOU PROVIDE VERIFICATION OF ALL INCOME/EARNINGS STATED ON THIS APPLICATION. FOR EXAMPLE, COPIES OF PAY SLIPS, CENTRELINK BENEFITS OR INFORMATION FROM YOUR ACCOUNTANT SHOWING ANNUAL EARNINGS IF YOU ARE SELF EMPLOYED.

| | | | | | |
|----------------------|-------------|--------------------------|------------------------------------|-------------|--------------------------|
| Last 4 rent receipts | (50 points) | <input type="checkbox"/> | Reference from owner/landlord | (20 points) | <input type="checkbox"/> |
| Drivers licence | (50 points) | <input type="checkbox"/> | Copy of birth certificate | (10 points) | <input type="checkbox"/> |
| Photo ID | (40 points) | <input type="checkbox"/> | Utility bills/bank statements | (10 points) | <input type="checkbox"/> |
| Passport | (40 points) | <input type="checkbox"/> | Current motor vehicle registration | (10 points) | <input type="checkbox"/> |

Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (all pages) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- The owner or the Agent of my current or previous residence;
- My personal referees and employer/s;
- Any record listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- communicate with the owner and select a tenant
- prepare lease/tenancy documents
- allow tradespeople or equivalent organisations to contact me
- lodge/claim/transfer to/from a Bond Authority
- refer to Tribunals/Courts & Statutory Authorities (where applicable)
- refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

The applicant acknowledges:

1. that the landlord's insurance will not cover the tenant's contents and it is advised that the tenant should obtain contents and public liability insurance
2. that the terms and conditions were available at the time of applying as these form part of the tenancy agreement
3. that upon being advised of approval of this application by the agent a legal tenancy agreement is created and if the tenant(s) choose not to proceed, the agent will begin procedures to relet the property and MAY choose to recover costs incurred from the reletting as set down by the Residential Tenancies Act 1995
4. that possession of the property will not take place until the tenancy agreement is signed by the applicant and a security bond and rent in advance is paid
5. that unless agreed otherwise the tenant shall be liable for all water costs pertaining to the property as per SA Water calculations. Costs to be calculated on a daily basis
6. that the landlord has the right to increase rent during the term of a fixed tenancy in accordance with the Residential Tenancy Act 1995
7. that the applicant agrees to pay rent by internet transfer, personal cheque or money order. Rent cannot be paid in cash into our office.

If accepted for this property, the Applicant/s agree NOT to use the property for any business or commercial use.

I/we acknowledge that the inside of the premise are to be smoke free. Please initial: _____

If there is any inconsistency between the terms of this Application and the Residential Tenancy Agreement, the terms of the Residential Tenancy Agreement prevail.

Privacy Act 1988- The personal information the Applicant provides in this Application or collected from other sources is necessary for the Agent to verify the Applicant's identity to process and evaluate the Application and to manage the tenancy. Personal information collected about this Applicant in this Application and during the course of the tenancy (if this Application is approved) may be disclosed for the purpose for which it was collected to other parties including to the Landlord, referees, other agents, and third party operators of residential tenancy databases. Information already held on Residential Tenancy Databases may also be disclosed to the Agent and/or landlord. If the Applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligations under that Agreement, this fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the Landlord or, third party operators of residential tenancy databases and or other agents.

Applicant Acknowledges the Agent's disclosure of the use of Residential Tenancy Database

TICA – PO Box 120 Concord NSW 2137 or Telephone 190 222 0346

NTD- GPO Box 13294 George St, Brisbane Qld 4003, Telephone 1300 563 826, or www.ntd.net.au

Applicant 1 signature: _____

Applicant 2 signature: _____

Date: _____

Date: _____